



KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, March 14, 2017, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES – February, 2017
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - HEAL (Healthy Eating Active Living) Grant – Resolution Approved.
Is there a volunteer on the Board who would like to explore possible grants available and assist with the application?
 - Parks Stabilized Funding/Community Based Outreach
 - Solar Eclipse Event
 - Skate Park Repair
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

Reminders:

Next Board Meeting
Tuesday, April 11, 2017

Board Member Reporting to Council: Cat Gaynor, March 20



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, February 14, 2017
6:00 p.m. Keizer Civic Center**

CALL TO ORDER

Chair David Loudon called the meeting to order at 6:03 p.m.

ROLL CALL

Present

David Loudon, Chair
Jim Taylor, Vice Chair
Cat Gaynor
Joe Tilman
Matt Lawyer
Clint Holland (left at 7:00)
Donna Bradley

Absent:

Scott Klug
Dylan Juran

Council Liaison Present: Bruce Anderson

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Jim Taylor moved for approval of the December Minutes. Donna Bradley seconded. Motion passed as follows: Loudon, Tilman, Lawyer, Gaynor, Taylor and Bradley in favor with Holland abstaining and Klug and Juran absent.

APPEARANCE OF INTERESTED CITIZENS – Garry Whalen, Keizer, questioned various aspects of the Parks Funding Options Survey and the fee itself with the Board responding to each question. Mr. Whalen voiced support for increased park funding and suggested that if the percentage allowed for parks in the annual budget is reduced, then the assessed fee be reduced proportionately. This would safeguard the percentage amount.

ELECTION OF CHAIR AND VICE CHAIR – David Loudon and Jim Taylor were re-elected by unanimous consent to serve as Chair and Vice Chair respectively.

NEW/OLD BUSINESS

HEAL (Healthy Eating Active Living) Grant: Staff reported that Council has asked for more information about the program. They asked that a member of the Board research the program (*Specifically: What is expected of a HEAL city? What is the criteria for the grants? What is expected of recipients of grants? Will there be land use planning requirements that the City must do in order to qualify for the grants?*) and come to the next Council meeting to share the information. Joe Tilman volunteered to do this.

Parks Community Based Outreach: Matt Lawyer updated the Board on recent outreach efforts including attendance at South East Keizer Neighborhood Association, West Keizer Neighborhood Association, Keizer Rotary and two days of distributing flyers in front of businesses. Two more distribution efforts are planned for March 4 and 11. February 27 a Parks/Youth Athletics meeting is planned. Jim Taylor volunteered to call the sports groups. Signage at Lockhaven/River Road is expensive (\$350) so may not be done. He is still working on one for the focal point. Donna Bradley added that 550 surveys are in Survey Monkey. She has printed out a graph summary showing trends and will email it to members. She will be compiling comments written on the paper surveys. She also urged Parks Board members to volunteer for the flyer distribution days (March 4 and 11).

Solar Eclipse Event: Clint Holland reported that concerts are planned for Friday, Saturday and Sunday and the Sunday group will also perform on Monday before the eclipse. Portable toilets, wash stations, RV sanitary disposal services and lights have been secured. Cadets and Police will provide security and KRA will provide security during the concerts. The only concern is that seeding and grassing of the 7 acre area may not take place. Robert Johnson interjected that the City is required to have a permit to disturb anything over an acre near the river due to the possibility of soil runoff. The permit is \$1800 and takes over a month to secure. The City does not have the funding and timing won't work for the seeding so this will not take place. In addition, the City does not have staff or equipment to mow an additional 7 acres of grass.

STAFF REPORT: Robert Johnson reported:

- KRP restrooms - electricity: Conduit is run, vault set, tie-ins are being finalized.
- Big Toy: A group of 300 LDS volunteers will remove wood chips September 9. Poured-in-place surface will be installed sometime in September after the weather cools down.
- Staff is working on the FY 17-18 Budget
- Mowing will be starting soon and seasonal help hired. Winter projects are nearing completion.

COUNCIL LIAISON REPORT: Councilor Anderson reported that Council had initiated a text amendment process to consider whether or not to allow a gas station in the restricted area of River/Chemawa Roads. The City generators worked well during the power outage.

OTHER BUSINESS: Matt Lawyer reported on the recent Claggett Creek Watershed Council project at Ben Miller Park and announced the upcoming City Hall Cleanup event. David Loudon announced the upcoming Boy Scouts Camperee on April 28-30.

ADJOURNMENT ~ Meeting adjourned at 7:20 pm.

Next Meeting: March 14, 2017

Approved: _____